



ADMISSIONS POLICY AND PROCEDURES

St. Dominic's Priory School is a highly successful Catholic co-educational independent day school for pupils aged 3 years through to 16 years.

Here at St. Dominic's Priory School we are proud of our reputation for academic achievement and for valuing and nurturing individuals. For us, traditional values matter and we promote a sense of personal responsibility based on the Gospel values of truth, justice, compassion, love, partnership and community. We welcome children of all faiths and backgrounds regardless of race, religion or any disability of which we are made aware, and ensure that diversity is recognised and respected.

Pupils with a range of academic abilities are taught within a mainstream environment. Individual needs are catered for using a variety of approaches.

Admission to the school is based on individual assessment, taster days and a meeting with parents/carers.

Registration and Admission

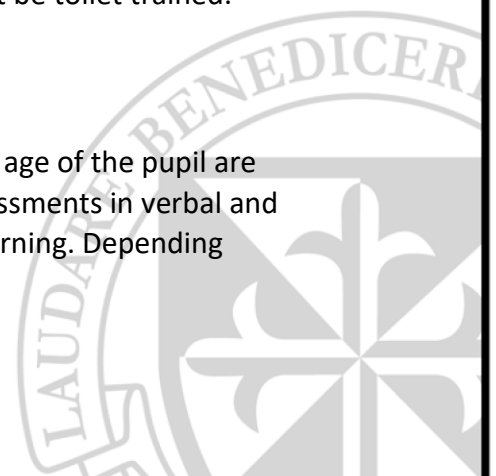
Registration for entry can be made at any age, however it is usual for parents to visit the school before registering their son or daughter. The application form should be completed and sent to the Admissions Secretary. Pupils may apply at any point in the year subject to availability of places.

Entry into to Pre-school and Reception

Entry into our Pre-school and Reception for external candidates - the children are invited in to be informally assessed. Pre-school children must be toilet trained.

Entry into Primary 1 - 6 (Prep School)

Assessments in English and mathematics appropriate for the age of the pupil are undertaken. Pupils are assessed using GLS standardised assessments in verbal and non-verbal reasoning. Assessments will take place over a morning. Depending





ST. DOMINIC'S
PRIORY SCHOOL

on results and ensuring we are the right school for the child, the child is then invited in for two Taster Days.

Parents are asked to provide the most recent school report along with any other reports which help build a picture of the child's needs.

Entry to Years 7 - 10 (Senior School)

Movement between Primary 6 into Year 7 is usually automatic for St. Dominic's Priory School pupils. Pupils currently attending St. Dominic's Priory School and new applicants taken an Entrance Assessment in English, maths and general reasoning, to allow baseline correlation.

Pupils entering Year 7 that academic year can also be assessed for scholarships.

For external applicants a reference and copy of a recent report is requested from their current school.

Entry to Years 10 - 11

Pupils can start in Year 10 at the **beginning** of the academic year, but unfortunately, new pupils cannot be admitted after this period.

Entries into Year 11 are not accepted.

Refundable Deposit

- On acceptance of a place a deposit is required. This is returnable after a pupil has left the school, provided all monies due have been settled. The sum is forfeited in the event of subsequent withdrawal before actually joining the school. The value of the deposit is reviewed annually and is currently £250 for entry into Pre-school upwards.
- Pupils wishing to secure a place in advance of 12 months, the fee is £1,000.
- Year 7 parents accepting a place into Year 7 for their child will be required to pay an acceptance deposit of £1,000 to secure their child's place for the next academic year. £750 of this amount will be credited against your first term's fees. The remaining £250 will be held as your child's deposit, whilst they attend our school, which will be refunded when your child leaves.



Transfers and Withdrawal

If, for any reason, such as relocation, a parent is intending to make an application to another school, the Headteacher must be informed. Parents should also inform the school of the outcome of any application as soon as it is known. In the event of a pupil leaving St. Dominic's Priory School, a term's notice is required in writing, to the Headteacher, by the first day of the term preceding withdrawal or the following term's fees are payable in lieu of such notice.

Bursaries (means tested assistance with fees)

Bursaries will be considered if bursary funds are available.

Scholarships

Scholarships can be applied for on entry into Year 7. They are awarded in recognition of high achievements in art, music, sport and performing arts. Academic scholarships are awarded at the discretion of the school, based on individual's results in the academic entrance tests.

Reviewed: March 2018

Next Review: March 2019

